

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE SCHOOL DISTRICT-NORTH**

**MINUTES
May 15, 2023
Office of the Superintendent**

Present: Joe Petersen, Chair
Sheila Rogers, Vice-Chair
Carmel Hambrook
Rev. Albertine LeBlanc
Nancy McBain
Paul Mourant
Andy Flanagan
Dean Mutch, Interim Superintendent
Alexis McAllister, Executive Assistant

Regrets: Gilbert Cyr

| AGENDA ITEMS | |
|---------------------|--|
| A. | <p>CALL TO ORDER</p> <p>Mr. Joe Petersen, Chair, called the District Education Council meeting to order at 6:52 p.m.</p> <p>Mr. Petersen acknowledged that the land on which the District Education Council was meeting is located on traditional unceded and unsurrendered territory. This territory is covered by the Treaties of Peace and Friendship, which the Mi'kmaq peoples first signed with the British Crown in 1725. The treaties did not deal with surrender of lands and resources but, in fact, recognized Mi'kmaq title and established the rules for what was to be an ongoing relationship between nations.</p> |
| B. | <p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Rev. Albertine LeBlanc and seconded by Paul Mourant to approve the agenda as presented. MOTION CARRIED.</p> |
| C. | <p>APPROVAL OF MINUTES.</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Carmel Hambrook to approve the April 20, 2023 minutes. MOTION CARRIED.</p> |
| D. | <p>BUSINESS ARISING FROM MINUTES</p> <p>There was no business arising from the minutes.</p> |

| | |
|------------------|---|
| <p>E.</p> | <p>CONSENT AGENDA ITEMS</p> <p>Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) E-2, GP-9, GP-9a, EL-6 – In Compliance – See Attached Briefing Notes <p>IT WAS MOVED BY Andy Flanagan and seconded by Nancy McBain to approve the Consent Agenda Items. MOTION CARRIED.</p> |
| <p>F.</p> | <p>CORRESPONDENCE</p> <p>Memo Re: Governance from Hon. Minister Bill Hogan’s Office.</p> |
| <p>G.</p> | <p>NEW BUSINESS</p> <p>(a) Major Capital Projects</p> <p>Following discussion IT WAS MOVED BY Sheila Rogers and seconded by Andy Flanagan that the 5-year Major Capital Project list for planning purposes, as per policy 409, be approved as submitted, but that the district staff have authorization to adjust the list if a situation warrants a change in priority levels. MOTION CARRIED.</p> <ul style="list-style-type: none"> • Mid-life upgrade at James M. Hill Memorial High School to include space for staff currently housed at the Office of the Superintendent and the Miramichi Education Center. Renovations would be such that the school would meet the standards in the current educational specifications, and approximately 2,200 square meters would be renovated for district office staff. • Expansion/renovation project at Sugarloaf Senior High School that would include the addition of new technical vocational shops and the renovation of the existing shop space. • Expansion needed at King Street Elementary School due to increased enrolments. • Mid-life upgrade at Miramichi Valley High School to coincide with the construction of a new multi-plex in Miramichi as this project will eliminate the need for the pool at the school. • Addition at Tabusintac Community School. The student population has doubled since the school was built. |

| | |
|-----------|---|
| | <ul style="list-style-type: none"> • New High School for the Bathurst Area. <p>(b) AEI Funding</p> <p>Mr. Mutch is requesting that funding marked for the AEI be used to create two additional lead positions.</p> <p>IT WAS MOVED BY Carmel Hambrook and seconded by Paul Mourant to approve the use of AEI Funding to hire two new lead positions. MOTION CARRIED.</p> <p>(c) Retirement Gift for Outgoing Superintendent</p> <p>Mr. Mutch is seeking approval from the council to purchase a retirement gift for Mr. Donovan on behalf of the District Education Council. A maximum amount of \$500 was set.</p> <p>IT WAS MOVED BY Rev. Albertine LeBlanc and seconded by Nancy McBain to approve the purchase of a retirement gift for the outgoing Superintendent on behalf of the District Education Council. MOTION CARRIED.</p> |
| H. | <p>CHAIR’S COMMENTS</p> <p>Mr. Petersen reported his attendance at the first steering committee meeting for improvements to French as a Second Language, English Prime and Inclusion.</p> <p>Mr. Petersen took part in a Teams meeting with the Department of Education and Early Childhood Development that announced the incoming changes to the existing governance model, that will affect the role of the District Education Council of only the Anglophone Sector.</p> |
| I. | <p>SUPERINTENDENT’S COMMENTS</p> <p>Mr. Mutch reported as follows:</p> <ul style="list-style-type: none"> • Currently 35 employees are retiring in 2022-2023. Retirement banquets are being held in Miramichi, June 6th, and Bathurst, June 8th. • Preliminary numbers are out to schools for staffing. Numbers are still being configured and will continue to be adjusted. Positions will be posted over the next month. • The final staffing numbers for the 2023-2024 school year are expected to be ready for principals by the end of May or early June. |

| | |
|----|---|
| | <ul style="list-style-type: none"> • Five B Contracts have been awarded with the possibility for more to be awarded before the end of May. • June 24, 2023 is the last day for students, and it will be a full day. • Mr. Mutch reported the following staff updates: <ul style="list-style-type: none"> - Ricky Stewart is our new Numeracy Coordinator. - Josh Nowlan is our new Director of Finance and Administration. - Trevor Glazier is the new Vice Principal for Terry Fox Elementary School. - EAL interviews are taking place. - Proposal for 12 FTEs, to address learning gaps, has been submitted to the Department of Education and Early Childhood Development. - Currently advertising for an Autism Lead (North), Literacy Lead (North), two EST-EAL Lead Teachers, Numeracy Lead (Rexton/Miramichi), and the principal position for Jacquet River School. • Dr. Tiffany Bastin will be visiting our District on June 7th. • Mr. Mutch outlined the dates for the district's high school graduations. |
| J. | <p>DEC MEMBERS' COMMENTS</p> <p><u>Sheila Rogers:</u></p> <ul style="list-style-type: none"> • Ms. Rogers attended the PSSC meeting for Terry Fox Elementary School, April 25th. Patrick McLaughlin is the incoming Principal, Paula Chapman is retiring. Mr. McLaughlin showed Ms. Rogers the robotics table in the library, which teaches students about computer programming. • Ms. Rogers continues to participate in the Superintendent Hiring Committee. • Attended the PSSC Appreciation Dinner on May 9th at Gowan Brae Golf & Country Club. • Participated in the Council of DEC Chairs meeting on May 12th regarding the proposed changes to the Education Act. |

- Ms. Rogers attended the musicals at Bathurst High School- Momma Mia!, and the Lion King at Terry Fox Elementary School. Ms. Rogers said both productions were exceptional!
- Ms. Rogers plans on attending the upcoming Inclusion Steering Committee meeting being held to provide input for the Education Steering Committee.
- Principal Evaluations were done at different schools, Ms. Rogers was wondering if its possible to do a revision of this evaluation form as some questions were difficult to understand.
- Vaping in the washrooms at Bathurst High School has become a concern. This is one reason the school is seeking to upgrade the washroom facilities. Ms. Rogers also brought with her to the meeting a copy of the student lead newspaper, the Bathurst High Buzz. Students did an interesting piece on the old pool facility at BHS.

Paul Mourant:

- Mr. Mourant continues to be involved in the Superintendent Hiring Committee.

Rev. Albertine LeBlanc:

- Rev. LeBlanc did not have any PSSC meetings during the month of May. Upcoming- North and South Esk Elementary School will be having their last PSSC meeting June 7th.
- Rev. LeBlanc is also participating the Superintendent Hiring Committee and upcoming interviews.
- Rev. LeBlanc will be attending the Retirement Banquet on June 6th, in Miramichi.

Andy Flanagan:

- Mr. Flanagan is recovering from a workplace injury; he had no news to report.

Nancy McBain:

- Ms. McBain attended the Regional Enhancement Meeting in Fredericton.

| | |
|-----------|---|
| | <ul style="list-style-type: none"> • Ms. McBain said she is excited to see the change in teachings within our schools. Students learning the 7 Sacred Teachings and the 4 Medicines- all students learning more about First Nations culture. • Ms. McBain attended the PSSC Appreciation Dinner on May 9th. <p><u>Carmel Hambrook:</u></p> <ul style="list-style-type: none"> • Mrs. Hambrook did not attend the closing meeting for Tabusintac Community School due to weather and poor driving conditions. • She attended a PSSC Appreciation Dinner on May 9th. • Mrs. Hambrook will be attending the PSSC meeting at Max Aitken on May 17th. • Mrs. Hambrook was pleased to share that Miramichi Valley High School drama club won 8 awards at the Drama Festival, and the junior varsity volleyball team won their provincial title. • May 23rd is the next Curriculum and Assessment meeting in Fredericton, Mrs. Hambrook plans on attending. • Mrs. Hambrook will also be attending the graduation at Miramichi Valley High School. |
| K. | <p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held at the Office of the Superintendent on Monday, June 19, at 5:30 p.m.</p> <p>The meeting adjourned at 7:25 p.m. on a motion by Joe Petersen.</p> |

Respectfully submitted,

Alexis McAllister
Executive Assistant to the Superintendent/DEC