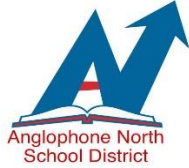


**EMPLOYMENT OPPORTUNITIES
WE ARE AN EQUAL OPPORTUNITY
EMPLOYER**



CUPE 1253 MEMBERS – Permanent

2024-2025

Duties of Position: As per attached job description.

Essential and Desirable Qualifications: As per attached job description. Candidate must be capable of carrying out assigned duties and possess the ability to work as part of a team. Written and spoken competence in English is required.

CUSTODIAN POSITION:

Location and Hours of Work:

- **Miramichi Valley High School, Permanent Custodian I – Comp #25-017**
40 Hours per week (8 hrs./day) – Monday to Friday – Shift Schedule: 3:00 pm to 12:00 am
Shift subject to change pending operational requirements. (1-hour unpaid lunch)
- **Miramichi Valley High School/Max Aitken Split – Permanent /Partime Custodian I – Comp #25-018**
30 Hours per week (8 hrs./day) – Monday to Friday - Shift Schedule: Miramichi Valley
3:00 pm – 6:00 pm – Max Aitken School 6:00 pm – 10:00 pm (1-hour unpaid lunch). Shift
subject to change pending operational requirements
- **Terry Fox Elementary – Permanent Custodian I Comp #25-019**
40 Hours per week (8 hrs./day) – Monday to Friday - Shift Schedule: 3:00 pm-12:00 am
(1-hour unpaid lunch). Shift subject to change pending operational requirements
- **Dr. Losier – Permanent Custodian II – Comp # 25-020**
40 Hours per week (8 hrs./day) – Monday to Friday – Shift Schedule: 3:00 pm to 12:00 am
(1-hour unpaid lunch) Shift subject to change pending operational requirements.

Wage or Salary Rate:

Custodian I: \$21.89 per hour (as of April 1, 2023)

Custodian II: \$22.93 per hour (as of April 1, 2023)

Date of Posting: January 6, 2025

Closing Date: January 13, 2025 at 12:00 pm (Noon)

Apply To: Anglophone North School District

Email to ASDN.Jobs@nbed.nb.ca

Posting can also be found on our website: www.asd-n.nbed.nb.ca

When applying for competitions, please include the following information:

- First and Last name
 - Competition number
 - Address
 - Home and cell number
 - Permanent or casual employee, if applicable
 - Current job location, if applicable
-

Classification Specifications

Part II of the Public Service

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CUSTODIAN I

0401-281
Revised
10-06

DEFINITION

This is custodial work in the cleaning and care of public schools. Work involves maintaining assigned premises in a clean and orderly condition and performing minor repairs as required. Employees of this class may supervise personnel assigned to assist in a variety of custodial and cleaning activities. Supervisory tasks may include assigning and monitoring work and evaluating performance. Duties require making routine work decisions although work usually follows established methods. Duties include sweeping, mopping, vacuuming and scrubbing floors, waxing and polishing floors and furniture, cleaning washrooms and replacing washroom supplies; cleaning blackboards, windows, lights, diffusers and walls. Work also involves shovelling snow, removing ice from school entrances, maintaining school grounds, mowing lawns, operating a small heating plant, performing minor repairs, routine preventative maintenance, routine inspections of playground equipment and fire safety equipment and generally assuring the security of school premises while they are not in use. In cases where supervision is exercised, employees of this class assign and inspect the work of subordinates. Performance is reviewed by a designated superior through discussions, observations, inspections, reports and overall results achieved for conformance with established standards.

N.B. Other related responsibilities may be assigned as necessary.

QUALIFICATIONS

Graduation from high school, or GED, or any equivalent combination of training and experience, supplemented by an employer-approved training program. Good physical condition is required.

**Revised
10-06**

Classification Specifications

Part II of the Public Service

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CUSTODIAN II

0402-281
Revised
10-06

DEFINITION

This is custodial and supervisory work in the cleaning and care of public schools. In addition to the typical duties of a Custodian I, work includes supervising a group engaged in custodial and cleaning activities; assigning and monitoring work and evaluating performance. Work also includes keeping records, making reports and requisitioning supplies. Work may be completed without direct supervision but performance is reviewed by a designated superior through discussions, observations, inspections, reports and overall results achieved for conformance with established standards.

N.B. Other related responsibilities may be assigned as necessary.

QUALIFICATIONS

Graduation from high school, or GED, and a minimum of three years experience in custodial and minor maintenance work; or any equivalent combination of training and experience; supplemented by an employer-approved training program. Strong interpersonal and leadership skills, good verbal and written communication skills and a comprehensive knowledge of district and school rules, procedures and regulations specific to the job function are required. Ability to operate a computer and appropriate software programs is required. Good physical condition is a requisite.