

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES  
April 22, 2025  
Microsoft Teams Meeting**

Present: Joe Petersen, Chair  
Sheila Rogers, Vice Chair  
Carmel Hambrook  
Ed Gilchrest  
Paul Mourant  
Dean Mutch, Superintendent  
Alexis McAllister, Executive Assistant

Regrets: Andy Flanagan  
Gilbert Cyr  
Nancy McBain

	<b>AGENDA ITEMS</b>
<b>A.</b>	<p><b>CALL TO ORDER</b></p> <p>Mr. Petersen called the meeting of the District Education Council to order at 6:21 p.m. Mr. Petersen began the meeting by acknowledging the land on which the District Education Council was meeting is located on traditional unceded and unsundered territory. This territory is covered by the Treaties of Peace and Friendship, which the Mi'kmaq peoples first signed with the British Crown in 1725. The treaties did not deal with the surrender of lands and resources but, in fact, recognized Mi'kmaq title and established the rules for what was to be an ongoing relationship between nations.</p>
<b>B.</b>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>IT WAS MOVED BY</b> Paul Mourant and seconded by Sheila Rogers that the agenda be approved. <b>MOTION CARRIED.</b></p>
<b>C.</b>	<p><b>PRESENTATION: Shaun MacDonald, Principal, Bathurst High School</b></p> <p>Mr. MacDonald kicked off the meeting by taking the DEC members on a tour of Bathurst High School, while discussing current programs and giving an informative history of the school.</p> <p>The original Bathurst High School's first graduating class was in 1927, with 12 students. The original building still stands as the main entrance to the school. Expansions were built in the late 1940s, with the cafeteria, theatre and gymnasium</p>

	<p>being added in the 1970s. Bathurst High School will be celebrating 100 years in 2027.</p> <p>The school is becoming culturally diverse as they welcome more newcomer students. Currently, there are students from over 30 countries enrolled at BHS.</p> <p>Mr. MacDonald took the DEC members to the carpentry/electrical shop, welding, shop and automotive shops, before moving on to the computer labs, cafeteria and theater.</p> <p>In the computer lab, they have a print shop where school merch is created, such as logo hoodies and t-shirts.</p> <p>In the theater, students were rehearsing for the upcoming school production of We Will Rock You. The annual school musical production is always popular and has been a staple at the school for approximately 15 years.</p> <p>Mr. MacDonald was proud to display the sports photos and memorabilia, and the plaques with the names of students and their academic achievements.</p> <p>Moving to the 2<sup>nd</sup> floor, Mr. MacDonald wanted to show members the newly renovated gender-neutral bathrooms, they are the first in the district. To date, they have been successful in cutting down vandalism and vaping in the school.</p> <p>As the tour concluded, Mr. Petersen thanked Mr. MacDonald for his presentation and his time.</p>
<b>D.</b>	<p><b>APPROVAL OF MINUTES</b></p> <p><b>IT WAS MOVED BY</b> Ed Gilchrist and seconded by Carmel Hambrook that the minutes of the March 17, 2025, meeting be approved. <b>MOTION CARRIED.</b></p>
<b>E.</b>	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <p><b>(a) Amendment and Approval of Smudging Guidelines</b></p> <p>A motion was made to approve the amended Smudging Guidelines.</p> <p><b>IT WAS MOVED BY</b> Paul Maurant and seconded by Carmel Hambrook that the Smudging Guideline be added to the Anglophone North School District Policies and Regulations. <b>MOTION CARRIED.</b></p>
<b>F.</b>	<p><b>CONSENT AGENDA ITEMS</b></p> <p><b>Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,5, 7 &amp; 8 – Meeting Review Form</li> <li>(ii) E-2 – In Compliance – See Attached Briefing Notes</li> </ul>

	<p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Ed Gilchrist that the Consent Agenda Items be approved. <b>MOTION CARRIED.</b></p>
<b>G.</b>	<p><b>CORRESPONDENCE</b></p> <p>None.</p>
<b>H.</b>	<p><b>NEW BUSINESS</b></p> <p>(a) Fragrance Reduced Workplace Policy</p> <p>The draft policy was reviewed with DEC members and was accepted.</p> <p><b>IT WAS MOVED BY</b> Paul Maurant and seconded by Carmel Hambrook to accept and implement the Fragrance Reduced Workplace Policy in the Anglophone North School District's Policies and Regulations. <b>MOTION CARRIED.</b></p> <p>(b) The Superintendent's Evaluation was discussed, and it was decided that the review will be completed and shared with the Superintendent during the upcoming DEC Retreat in June. At that time, the existing format for evaluation will be reviewed and updated, along with the Principal's Evaluation for PSSCs.</p>
<b>K.</b>	<p><b>CHAIR'S COMMENTS</b></p> <ul style="list-style-type: none"> <li>• Mr. Petersen attended the pre-budget announcement on March 17th, in Fredericton.</li> <li>• Mr. Petersen and Mr. Mutch attended the Digital Learning Summit on March 18<sup>th</sup>.</li> <li>• Mr. Petersen attended the PSSC meeting at Dalhousie Regional High School on April 15<sup>th</sup>.</li> <li>• A CDC Meeting was recently held on April 16th, where the agenda for the upcoming Symposium was finalized.</li> <li>• Mr. Petersen has emailed and is still trying to contact the Minister regarding the expansion of the new Campbellton K-8 to meet the current enrollment numbers.</li> </ul>
<b>I.</b>	<p><b>SUPERINTENDENT'S COMMENTS</b></p> <ul style="list-style-type: none"> <li>• Mr. Mutch shared the recent Starfish Award winners: <ul style="list-style-type: none"> <li>- Réjean Johnson- IT, Harcourt School</li> <li>- Teri Kane- EA, Dr. Losier Middle School</li> <li>- Micaela Hachey- BIM, Millerton School</li> <li>- Krista Nowlan- Acting-Principal, Millerton School</li> </ul> </li> <li>• Mr. Mutch provided DEC Members with an update regarding staffing. Districts are waiting for preliminary numbers for Staffing. Staffing formulas</li> </ul>

	<p>for the 2025/2026 school year will revert to traditional norms in the province (based on student enrollment)</p> <p>-New hires and on-going positions</p> <ol style="list-style-type: none"> <li>1. Sherry Munn- Acting-Principal, Rexton Elementary School</li> <li>2. Manon Vibert – Vice Principal, Sugarloaf Senior High School</li> <li>3. Jacqueline Pitre- Principal, King Street Elementary School</li> <li>4. Kevin Bowes – Acting-Principal, James M. Hill High School</li> <li>5. David Gopee- Acting-Vice Principal, James M. Hill High School</li> <li>6. Jessi Stever – Principal, Janeville Elementary School</li> </ol> <ul style="list-style-type: none"> <li>• Mr. Mutch wanted to remind everyone that the retirement banquets for all staff are coming up on June 10<sup>th</sup> and June 12<sup>th</sup>, please let Ms. McAllister know if you'd like to attend.</li> <li>• Mr. Mutch recently returned from the ULEAD conference in Banff, Alberta. Our district sent six administrators to this conference.</li> <li>• Mr. Mutch will be attending a job fair at the end of April in Toronto. This job fair is for teachers. Ms. Marianne Calhoun, Human Resources Officer- Recruitment, will also be attending.</li> </ul>
<b>J.</b>	<p><b>DEC MEMBERS' COMMENTS</b></p> <p><u>Sheila Rogers</u></p> <ul style="list-style-type: none"> <li>• Parkwood Heights Elementary School held their monthly PSSC meeting, the school received \$4000 from the Bathurst Police Department for the school's nutrition program.</li> <li>• Terry Fox Elementary School will be having a presentation from one of their students and their home country of Morocco. Mr. Rogers said it was a great presentation and also was able to see the presentation to the student of the month. TFES Grade 5 students are doing a drive to collect donations as part of their community-based learning, these donations will go to the local homeless hub.</li> <li>• Janeville Elementary School students collected 300 litres of maple sap that they will be turning into maple syrup. The school is also doing a fundraiser- selling tickets for fresh lobster.</li> <li>• Superior Middle School was doing their immunization for HPV last week for grade 7.</li> <li>• Ms. Rogers attended the PSSC meeting at Bathurst High School.</li> <li>• Ms. Rogers attended the CDC meeting on April 16<sup>th</sup>.</li> <li>• The Inclusion Steering Committee meeting is scheduled for May 7<sup>th</sup>.</li> </ul> <p><u>Paul Maurant</u></p> <ul style="list-style-type: none"> <li>• Mr. Maurant attended the Rexton Elementary School PSSC, the new administrator was discussed.</li> <li>• The PSSC meeting at Eleanor W. Graham Middle School discussed the funding they received for the outdoor education class.</li> </ul>

	<ul style="list-style-type: none"> <li>• Bonar Law Memorial School's PSSC was rescheduled for May.</li> </ul> <p><u>Carmel Hambrook</u></p> <ul style="list-style-type: none"> <li>• Ms. Hambrook attended the meeting for Gretna Green School, virtually. They discussed the school's assessment results. They will be scheduling their PSSC Appreciation Dinner.</li> <li>• PSSC meetings are scheduled next week for Max Aitken Academy and Miramichi Valley High School.</li> <li>• Ms. Hambrook was invited to attend a meeting about Tabusintac Community School expansion, however, there was a miscommunication, and Ms. Hambrook missed the meeting.</li> <li>• An Assessment and Curriculum Meeting was scheduled for April 28<sup>th</sup>, but it was postponed due to the election.</li> </ul> <p><u>Ed Gilchrist</u></p> <ul style="list-style-type: none"> <li>• Mr. Gilchrist attended the recent PSSC meeting at North and South Esk Regional School. The school has ordered a new covering for the school's teepee. The recent assessment results and attendance numbers were reviewed.</li> </ul>
<b>L.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next regular meeting of the District Education Council will be held in person at Dr. Losier Middle School on Tuesday, May 20, 2025.</p> <p>The meeting adjourned at 7:18 p.m. on a motion by Joe Petersen.</p>

Respectfully submitted,

*Original signed by Alexis McAllister*

Alexis McAllister  
Executive Assistant to the Superintendent/DEC