

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE SCHOOL DISTRICT-NORTH**

**MINUTES
June 23, 2025
TEAMS MEETING**

Present: Joe Petersen, Chair
Sheila Rogers, Vice-Chair
Ed Gilchrist
Paul Maurant
Gilbert Cyr
Carmel Hambrook
Dean Mutch, Superintendent
Alexis McAllister, Executive Assistant

Regrets: Nancy McBain
Andy Flanagan

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Joe Petersen, Chair, called the District Education Council meeting to order at 6:03 p.m.</p> <p>Mr. Petersen acknowledged that the land on which the District Education Council was meeting is located on traditional unceded and unsurrendered territory. This territory is covered by the Treaties of Peace and Friendship, which the Mi'kmaq peoples first signed with the British Crown in 1725. The treaties did not deal with surrender of lands and resources but, in fact, recognized Mi'kmaq title and established the rules for what was to be an ongoing relationship between nations.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Carmel Hambrook and seconded by Ed Gilchrist that the agenda be approved. MOTION CARRIED</p>
C.	<p>PRESENTATION: Colin Brewster, Director of Finance and Administration, Anglophone North School District 2025-2026 Expenditure Plan</p> <p>Mr. Brewster presented the 2024-2025 Expenditure plan for council members. Each member received a copy of the plan to review along with the presentation.</p>

	<p>Reviewing each section with DEC members, Mr. Brewster answered questions and explained changes, the Budget and Accounting department is predicting a balance budget for 2025-2026.</p> <p>Mr. Brewster pointed out sections of the budget that are most likely to fluctuate such as transportation (fuel costs, snow days where buses do not operate), operating costs that include snow removal, closures due to snow days, heating due to prolonged periods of cold temperatures.</p> <p>Mr. Brewster stated that ASD-N's total projected budget for the 2025-2026 fiscal year is \$137,464,300.00. This is predicted to be balanced at the end of the fiscal year.</p> <p>APPROVAL OF 2025-2026 EXPENDITURE PLAN. IT WAS MOVED BY Gilbert Cyr and seconded by Ed Gilchrist to approve the 2025-2026 Expenditure Plan. MOTION CARRIED.</p>
D.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Paul Maurant and seconded by Carmel Hambrook that the minutes of the May 20, 2025, meeting be approved. MOTION CARRIED.</p>
E.	<p>BUSINESS ARISING FROM MINUTES</p> <p>None</p>
F.	<p>CONSENT AGENDA ITEMS</p> <p>Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,5, & 7 – Meeting Review Form (ii) C/SR 2 – Meeting Review Form (iii) E-4 Meeting Review Form (iv) EL-4, EL-12, EL-14, GP-10, GP-11 - In Compliance – See Attached Briefing Notes <p>We missed the approval</p>
G.	<p>CORRESPONDENCE</p> <p>None</p>
H.	<p>NEW BUSINESS</p> <ul style="list-style-type: none"> (a) New Laptops – Mr. Loggie, Technology Support Specialist, has new laptops for DEC members. Laptops be picked up at the District Office and at the Bathurst Education Center, all old laptops must be returned. (b) DEC meeting dates and locations- 2025-2026- Members have reviewed and indicated there are no conflicts with the dates and locations for the incoming year.

	<p>IT WAS MOVED BY Sheila Rogers and seconded by Ed Gilchrist to approve the proposed 2025-2026 DEC Meeting Dates and Locations. MOTION CARRIED.</p> <p>(c) Ms. Hambrook brought forward the desire to review and update the Parent School Support Committee's Principal Evaluation Form, and the which was discussed at the recent DEC Retreat. After some discussion regarding PSSC roles, DEC members would like some type of training course available to PSSC members, so they are aware of their responsibilities. Mr. Mutch, Superintendent, has been tasked with looking into this.</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Carmel Hambrook to approve a review of both, the Principal's Evaluation and Superintendent's Evaluation forms. MOTION CARRIED.</p> <p>IT WAS MOVED BY Paul Maurant and seconded by Carmel Hambrook to approve the potential implementation of a short training session for PSSC members. MOTION CARRIED.</p>
I.	<p>CHAIRPERSON'S COMMENTS</p> <ul style="list-style-type: none"> • Mr. Petersen attended the May 23rd NBTA Dinner. • Ms. Rogers invited Mr. Petersen to attend the PSSC dinner for some Bathurst schools at Gowan Brae on May 26th. • The DEC Symposium was held on May 30th-31st, Mr. Petersen felt the event was a huge success and was very informative to those who attended. • Mr. Petersen also attended the Minister's Excellence Awards on June 3rd, and then the DEC Retreat June 5-7, in Saint Andrews. • Recently, Mr. Petersen attended the PSSC meeting for Jacquet River School on June 9th, and the Retirement Banquet for district employees on June 12th. • Lastly, Mr. Petersen spoke at the graduation ceremony for Dalhousie Regional High School, which was also attended by the Minister of Education, Ms. Claire Johnson.
J.	<p>SUPERINTENDENT'S COMMENTS</p> <ul style="list-style-type: none"> • Mr. Mutch wanted to let Mr. Maurant know that plans are in the work push Bonar Law Memorial High School up on the priority list of a school expansion, but for now there is a rush to have portable classroom delivered to help ease some space deficiencies for the fall 2025. • The first round of staffing is completed. This week they are working on the second round of staffing to fill in the gaps. • Mr. Muth said the district is looking to fill a position called Elder in Residence to help oversee Elder and First Nation programs within the

	<p>schools. Mr. Brewster's department has been asked to help find the funding for this position.</p> <ul style="list-style-type: none"> • In August, Mr. Mutch will be asking the DEC with help forming a committee to name the new Campbellton K-8 school. • The School Calendar for PILOT schools was finalized today and will be distributed to schools this week. The PILOT program schools will have a total of 2 PL days per month. • The retirement dinners were well attended. The District Office is busy tying up loose ends before the summer break. • Mr. Mutch met with Facilities and EECD regarding Tabusintac Community School expansion. He voiced the previous concerns about the portables and the washroom portables and the need for a better layout. • Mr. Mutch wished a great summer to all members!
K.	<p>DEC MEMBER'S COMMENTS</p> <p><u>Carmel Hambrook</u></p> <ul style="list-style-type: none"> • Ms. Hambrook attended the Appreciation Dinner for Max Aitken Academy and Gretna Green School. She said it was well attended, and they event was preferred over the larger dinner previously hosted at Gowan Brae. • Ms. Hambrooks attended and spoke at the graduation ceremony at Miramichi Valley High School on June 18th. • Ms. Hambrook wished everyone a good summer! • Ms. Hambrook was not able to attend last week's Curriculum and Instruction meeting. The next meeting will be in November 2025. <p><u>Sheila Rogers</u></p> <ul style="list-style-type: none"> • On May 27th, Ms. Rogers attended Canadian Inclusive Education Awards at Government House in Fredericton. • Ms. Rogers attended the Symposium May 30th-31st. She said it was well received and well attended. She really enjoyed it. Ms. Rogers also attended the DEC Retreat in Saint Andrews June 5-7th. • The PSSC for Bathurst High School was on June 16th. They did a tour of the amphitheater to see the renovations and completed the Principal's Evaluation form. • On June 12th, Ms. Rogers attended the Retirement Banquet. • Ms. Rogers also attended the Bathurst High School graduation ceremony; it was the first instance where Ms. Rogers recalls a land acknowledgement being done. There were 113 graduates, quite a few students graduating with honors.

	<p><u>Gilbert Cyr</u></p> <ul style="list-style-type: none"> • Mr. Cyr attended the May 30th-31st Symposium and the DEC Retreat. He enjoyed both functions. • Mr. Cyr wanted to share with the group, the reason why he wanted to be on the DEC was to help mend the relations between the district and the students from Listuguj. Mr. Cyr attended the recent graduation at Sugarloaf Senior High School and was pleased to see the gains being made when the Listuguj Director of Education, Mike Isaac, presented the 40% First Nations graduated with eagle feathers. <p><u>Paul Maurant</u></p> <ul style="list-style-type: none"> • Mr. Maurant attended the recent Symposium. • The Bonar Law Memorial High School graduation was held on Saturday, June 21st, which was also National Aboriginal Day. Mr. Maurant was in attendance, he said it was a special ceremony. There were 107 graduates, which was the largest graduating class in the history of the school. Next year they are predicting a graduating class of 130 students. Mr. Maurant asked Mr. Mutch to push EECD to move the school up on renovation list, as an expansion is much needed. <p><u>Ed Gilchrist</u></p> <ul style="list-style-type: none"> • Mr. Gilchrist attended the PSSC meeting at North and South Esk Elementary School. They discussed the student population. • Mr. Gilchrist attended the DEC Symposium on May 30th- 31st and expressed his thanks to Mr. Petersen and Ms. Rogers for their work putting together the meeting.
L.	<p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held to August 25th, 2025, at the Office of the Superintendent.</p> <p>The meeting adjourned at 7:30 p.m. on a motion by Joe Petersen.</p>

Respectfully submitted,

Alexis McAllister
Executive Assistant to the Superintendent/DEC