



*Anglophone North School District invites applications for the following position*

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***District School Transition Coach  
Competition # 25-306  
Term Position October 2025 - June 26, 2026***

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***Public Service Alliance of Canada Union (Local 60702)  
School Business Officials Group***

**Description**

The Transition Coach will be working in a professional coaching role that will center on supporting high school educators including identifying school transition planning gaps, goals, resources, and best practices for successful transitioning for each student. The Transition Coach will be a support to educators. To this end, the Transition Coach will leverage EECD's Hopeful Transitions model and online tool to provide the resources, activities, etc. that will allow for easier, earlier, more frequent, and intentional career and transition planning for each high school student. The Transition Coach will work under the direction of the Director of ESS.

**Position Responsibilities:**

- To support high school educators in utilizing the model and tool by coaching, offering guidance and modeling.
- Co-create with EECD training materials for districts and schools to become familiar with and adept at using the new Hopeful Transitions model and tool.
- Assist EECD with developing effective project communication details for districts and schools to support better transition planning processes and the use of the tool.
- Plan and provide training (professional learning) for districts and schools in how to use the Hopeful Transitions model and tool.
- Support the use of the online career/life planning tool, my Blueprint.
- Liaising and collaborating with Learning Specialists at EECD (to share information concerning updates to the model and tool, data collection, and/or receive training and support).
- Working in collaboration with Experiential Coordinators to further develop community relationships and capacities to support diverse learners in local businesses and organizations.
- Communicating with and alongside community organizations supporting learners with diverse needs to facilitate the offering of services.
- Data collection and follow-up on accountability structures.

### **Qualifications and Experience**

- Minimum Bachelor of Arts, Social Sciences, or Education and one year of coaching-related work experience for a total combination of 5 years; or a minimum post-Secondary Diploma / Certificate in related disciplines of Social Sciences, Education, or Human Services and three years of coaching-related work experience for a total combination of 5 years; or an equivalent combination of education and experience providing the requisite skills.
- Experience in community engagement and a proven ability to take initiative.
- Demonstrate knowledge in school-to-work initiatives, experience is an asset.
- A strong understanding of labor market trends in New Brunswick.
- Experience in a coordination role as well as working on a team.
- Demonstrate experience and sensitivity in working with diverse groups of people.
- Strong computer skills and the ability to use Microsoft Office applications.
- Ability to travel.

### **Salary**

Pay Band 4 School Business Official (PSAC) \$2,236 - \$3090 - based on a minimum of 36.25 hours/week.

This is an open competition; however, in accordance with the PSAC Union Collective Agreement, should unionized employees under this bargaining group apply, they shall be selected based on skill, ability, competence and qualifications. Where skill, ability, competence, and qualifications are relatively equal amongst union applicants, the vacancy will be filled based on seniority within the bargaining unit. If there are no union applicants, the position will be filled from qualified applicants for this competition.

Applicants must clearly demonstrate the essential qualifications to be given further consideration. Subject to the response of this competition, education and/or experience requirements may be changed. Thank you in advance for applying. Only those selected for an interview will be contacted. The successful applicant will be required to provide a criminal record check and two (2) references outlining how, when and where applicant has acquired the qualifications and skills for this position.

Please apply directly online at <https://asdn.simplification.com/>

Employment opportunities within the Anglophone North School District can also be found on our website at <http://asdn.nbed.ca>

**Competition closes on October 10, 2025, at 12:00 PM**

We are an Equal Opportunity Employer and promote a scent-reduced environment.